

Check the answer. Keep the judgement.

A friendly companion to an AI draft. A polished answer is a starting point, not a reason to skip the source.

- 1 Trace the claim.** Which supplied source supports each important fact? Open it; an AI-written citation can be wrong.
- 2 Look for what disappeared.** Check dates, conditions, exceptions and uncertainty — not just spelling.
- 3 Notice the extra promise.** Reject invented prices, arrangements, evidence or guarantees.
- 4 Keep unknowns visible.** Asking a better question beats filling a gap with a plausible guess.
- 5 Choose the reviewer.** The higher the consequences, the more qualified the review needs to be. A second AI agreeing is not independent verification.

Fictional example:

A FAQ lists opening hours. The draft adds “delivery is always free”. No delivery policy was supplied. Keep the hours if correct; remove or verify the extra promise.

Share the blank checklist if it helps. Keep drafts with private information out of messages and demonstrations.

Original educational checklist, edition 2026-10-09.3. Not a guarantee or a substitute for specialist advice.